

PARISH ANNUAL GENERAL MEETING

Minutes of the Annual General Meeting on 12 June 2009 at 7.30pm
in the Sixth Form Common Room at St Mary's Catholic School

PRESENT: (35 IN TOTAL)

Bertie Napier, Chair (BN)
Sean Nugent, Vice Chair (SN)
Tony Wood (TW)
Jack Nash (JN)
Christopher Deane-Bowers (CDB)
Heather Deegan (HD)
Patrick Haynes (PH)
Tony Moylan (TM)

Ex Officio:

Canon Eddie Matthews (EM)
President
Terry Grace (TG)
Child Protection Officer
Peter Diment (PD)
for Parish Finance C'tee

Secretary:

Alison Gornall (AG)

PARISHIONERS ATTENDING:-

Leo Brown
Noel Hurley
Patricia Nash
Abigail Jones
Meg Hardy
Alison Jones
Ernest Workman
Marie Grace
Tony Barrance
Cristina Purcell
Ray Feeney
Bill Moodie

Doreen Brown
Pam Hurley
Pauline Haynes
Emma Lane
Theresa A Cannon
Yvonne Newton
Stephen Craston
Rita McCarthy
Peter Collett
Robert Purcell
Ray Asser

1	The meeting was opened with a prayer led by EM.	ACTION
2	Apologies were received from Nando & Leonie Braz, Yvonne Fordyce, Alan & Liz Basey, Mary Cannon, Astrid & Tony Davies and Bernard Judge.	
3	After the Minutes of last year's AGM meeting had been approved they were signed by BN.	
4	There were no Matters Arising from the Minutes.	

5	<p>Chairman's Report – an eventful year given the huge project of the new Parish Centre being undertaken. Tony Barrance, Tony Wood, Meg Hardy and Nando Braz were thanked for all their involvement with the old and new Parish Centres, along with the many others on various committees; the Liturgy audit results are implemented and parishioners invited to volunteer their skills for the good of the Parish life. Looking to the future, social events to be organised to raise funds for the Parish Centre and all ideas welcomed and everyone's support sought. He thanked all on the PPC for their support during his tenure as Chairman, and also thanked parishioners for attending AGM.</p>	
6	<p>Each of the Chairmen spoke about their own committee's activities:</p> <p>Christian Formation: report attached. PH remarked that all his committee was present at the AGM of their own volition and he thanked them for their support, especially as he prepared to stand down from PPC and CF committee.</p> <p>Social: report attached. AM commented on how the social side of the parish had diminished in the last 60+ years into mainly "in-group" (parish group) events. He stressed the need for a Parish Centre to revitalise the social side of the parish and the incumbent need for fund-raising to make it a reality and thus develop a greater sense of community. He invited all parish groups to use the PPC to help with advertising, licences, ticket printing, etc.</p> <p>Maintenance: report attached. In the absence of NB, SN advised that due to reallocation of parish income to the new Parish Centre, maintenance work was being undertaken only if urgent attention was needed. However, as he and NB prepared to stand down, he urged the incoming members to ensure the five-year plan was upheld. In response to a question re the use of Chris Barker & Associates to decide</p>	

	<p>who would undertake maintenance work for the parish, it was advised that the Diocese requires expert opinion to be used when determining whom to employ and that once we have been provided with quotes from reputable companies from CB&A (or Whilby & Burnett), we have to obtain approval from the Diocesan's experts as to which quote to accept. The Diocese controls what can/can't be done and there is a detailed manual as to how parishes should operate re property.</p> <p>Liturgy: report attached. Following the planning, BN advised there now needs to be the "doing" – with fund-raising taking precedence over all other matters. Reiterated need for new ideas and help by parishioners in organising events.</p> <p>A report from PD on behalf of Bernard Judge, the Chairman of the Parish Finance Committee, was then delivered. Discussion followed concerning the need for a regular annual budget to be drawn up as soon as possible; it was agreed that the "£50 square metre" promotion and forthcoming Planned Giving campaign should improve the income situation which has been reducing in the current financial climate. BN advised the £200k required for the Parish Centre is a calculated figure and that BJ is fully aware of the need for budgets and has already approached the Diocese concerning capping the assessable income for the next two years given our fund-raising requirements. He asked that this matter be discussed at the next PPC meeting with BJ in order that the information would be available in the next minutes. The PFC was asked that at the next Parish AGM, a budget for that year is also available for parishioners' information with their report. A request that the "doom and gloom" be replaced by "enthusiasm" for the project was made.</p>	<p>AG to place on next PPC Agenda.</p> <p>PFC to provide budget figures next year.</p>

7	<p>Amendments to the Constitution: explained these were needed for clarification of ambiguities. Unanimous acceptance of the proposed three amendments was given by the parishioners present.</p>	<p>AG to retype and display.</p>
8	<p>Results of Parish Ballot for PPC – Abigail Jones and Stephen Craston were duly elected from the nominations received and unanimous approval was given to the co-option of Emma Lane at the AGM. EM expressed his disappointment that we had failed to attract the five new members required. It was suggested consideration of the skills needed should be given, and then individuals approached who had those skills inviting them to join the PPC.</p>	
9	<p>Announcement of Current Membership of Committee: given as Christian Formation: PH, HD, TW, JN, Pauline Haynes, Ray Feeney and Marie Grace. Liturgy: EM, BN, CD-B, Alison Jones and Astrid Davies + new musicians to be involved too. Maintenance: NB and SN Social: Astrid Davies, Yvonne Fordyce, S Craston, Trish Kerly and TW. Meg Hardy, BN and NB were also thanked for their support of the committee. New Parish Centre (NPC) Committees – Design & Planning NPC: EM, Tony Barrance, TW, and NB + St Michael’s representatives; Joint Management Committee: EM, Yvonne Fordyce, TW and NB + St Michael’s representatives; Kitchen Committee: Yvonne Fordyce, Trish Kerly, TW and NB; ICT Group: Cath Walker, Paul Workman, Cormac O’Prey, Martin Haynes and TW.</p>	
10	<p>Any Other Business: CD-B thanked BN as he stands down as Chairman for his wholehearted support as ex-officio of all the committees during his one-year tenure; for his clear thinking and business acumen.</p>	

	<p>HD thanked SN for taking on the role of Chairman at the PPC's inception and continuing as Vice Chair over the last year.</p> <p>New Parish Centre – EM advised that next week on Wednesday, 17 June a meeting was to be held with St Michael's to award the contract to the preferred contractor. Tony Barrance advised that as St Michael's equivalent to our PPC is set in law, each of its 24 members had just learnt that they needed to become Trustees and, therefore, each approve the proposed collaboration agreement. Our registered charity is the Diocese so we do not have the same problem. 6 July is the date we expect to be "on site".</p>	
11	<p>BN thanked each of the PPC for their support, and the parishioners for attending. EM thanked the PPC for its work and concluded by thanking the attendees for coming before closing the meeting with a prayer.</p>	
12	<p>Date of next regular PPC meeting: Monday, 22 June at 7.30pm at No 3 Windhill.</p>	

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Chairman

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Date