

PARISH ANNUAL GENERAL MEETING  
 Minutes of the Annual General Meeting on 18 June 2010  
 at 7.30pm in the Sixth Form Common Room,  
 St Mary's Catholic School

PRESENT: (33 IN TOTAL)  
 Tony Moylan, Chair (TM)  
 Bertie Napier, Vice Chair (BN)  
 Jack Nash (JN)  
 Tony Wood (TW)  
 Cyril Ginger (GC)  
 Stephen Craston (SCr)  
 Abigail Jones (AJ)

Ex Officio:  
 Canon Eddie Matthews (EM)  
*President*  
 Bernard Judge (BJ)  
*Chair Parish Finance C'tee*  
  
 Secretary:  
 Alison Gornall (AG)

PARISHIONERS ATTENDING:-

Ray Feeney	Patricia Nash	Richard Maureso
Sabine Lee	Rita McCarthy	Doreen Brown
Tony Barrance	Ernest Workman	Dominic Tisi
Meg Hardy	Philip Bristow	Leo Brown
Theresa Cannon	Cristina Purcell	Bill Moodie
Lucy Jones	Robert Purcell	Janet Moylan
Michael Frost	Audrey Costley	Margaret Lant
Mary Crake	Margaret Morgan	Alison Jones

APOLOGIES RECEIVED FROM:-

Christopher Deane-Bowers (CDB)	Mary Cannon
Liz Basey	Patrick Haynes
Yvonne Fordyce	Jonathan Smith
	Pauline Haynes
	Emma Lane

1	The meeting was opened with a prayer by EM.
2	Chairman's Report and Thanks to Retiring Members TM acknowledged that with the building of the new Parish Centre had come additional pressures for the Parish Finance Committee and the creation of the Fund-Raising Committee, social events and money being raised and thanked all who were involved in this work. He thanked Jack Nash, Bertie Napier and Abby Jones as they stood down from the PPC for their support and hard work. TM also offered thanks to Meg Hardy, Theresa Cannon, the

	members of the cleaning rota, the Choir, and Sharon King and her team of flower-arrangers and all the Parish groups for the time they have given to the Church.
3	The Minutes of the 2009 AGM had been approved by the PPC at their next meeting following that AGM. AM proposed they be signed, and Bill Moodie seconded the action. They were duly signed by TM.
4	<p>Reports by Committee Chairmen had been displayed in the Church on 7 June:-</p> <p><b>Christian Formation:</b> Ray Feeney gave a précis of his report as displayed in Church, following which there were no further questions. TM thanked RF for his report.</p> <p><b>Liturgy:</b> EM, in CDB's absence, advised he had nothing further to add to the Liturgy report. There were no further questions.</p> <p><b>Maintenance:</b> CG advised the attendees of the content of his report, further advising of his intention to incorporate the five-year plan he had been handed, once funds were available again for decorating, etc. He invited parishioners to join this Committee.</p> <p><b>Social:</b> SCr took the opportunity to thank all participants in social events this year and gave a précis of his report for the benefit of attendees. He concluded by advising that tickets for the Garden Party on 18 July would be available from this weekend onwards and asked EM to pray for fine weather.</p>
5	<p>Other Reports as Required by PPC Chairman were displayed in Church on 8 June:-</p> <p><b>Fund-Raising Committee:</b> A report from Chair, Sabine Lee (SL), was also circulated at the AGM. She provided the background to the formation of the FRC and acknowledged the work of both individuals and groups in raising funds for the new Parish Centre but explained that an Appeal was considered necessary to raise funds as rapidly as possible. £30k is the projected figure to be raised from the Appeal over the next two years ie 2011/2012 (plus Gift Aid to be claimed) so further thought will be given in the Autumn to boosting this figure in conjunction with the social events taking place. SL was asked how the 10% contribution would be paid over to St Joseph's</p>

Primary in the light of gift-aided pledges. She confirmed that after gift-aid was collected from donations for the Parish Centre, St Joseph's School would then receive a donation from the Parish of St Joseph. BJ agreed it was anticipated to donate to the school on a six-monthly basis following each gift-aid claim. Hence the gift-aid will only be claimed for by the Church. TM thanked SL for her report.

**CWL** (had been invited to address the Parish AGM): Doreen Brown spoke on behalf of the CWL to thank the Parish for its support of their 50<sup>th</sup> anniversary via second collection at the end of Mass. Their own fund-raising had been for Help For Heroes. They were looking forward to using the new Centre and would like to be able to provide a donation specifically for the fitting-out of the kitchen.

**KSC** (had been invited to address the Parish AGM): Dominic Tisi advised that this was a national and international organisation, each group supporting its local parish by a variety of functions. Fund-raising is undertaken for both local and international charities (via cake sales/Christmas cards etc); sponsorship of the youth for World Youth Day; support of local schools' events. They are actively supporting our Garden Party on 18 July.

**Catenians** (had been invited to address the Parish AGM): BN announced that at the AGM, nine members of this Parish Group were present.

**St Joseph's Project Team re Joint Build of a New Parish Centre with St Michael's:** Tony Barrance (TB). Report circulated at meeting. TB acknowledged that harsh winter has meant building completion date slightly behind schedule – to be confirmed at a meeting next week, but expecting 25 July. Last update re financial report shows building costs on budget of £1.312. Fitting out costs relate to individual requirements of each Church eg the folding door system which will enable a large room to be divided into two smaller rooms. Further items as shown on the "fitting-out" list incorporated in the Appeal brochure will need funding, and so three phases have been adopted, the first of which is the most important basic requirements eg the kitchen. Thereafter phases 2/3 will depend on funds raised by the Fund-Raising Committee. Originally £1m was hoped to be raised from the sale of the

	<p>Apton Road site, then the credit crunch hit, but a purchaser has been found, planning permission for housing on the site has been passed, and so we expect to receive £745k before costs once the contractors have moved off site. TB perceived that the fund-raising need had helped to regenerate the parish in providing opportunities for parishioners to socialise together again – something that had been lacking over the last few years. When asked how soon we might be able to use the Centre, TB replied that it was dependent on the fitting out (it was anticipated at next week’s meeting that, after formal completion, a handyman would be assigned by the building contractors to the Centre to ensure shelving etc was in place) but anticipated early September. The CWL would appreciate having a proper meeting room to use on a regular basis. He confirmed there was to be an official opening in October. Mr Purcell wished to thank TB for all his hard work and congratulated him on bringing the job in on budget which was acknowledged as a major achievement. TB asked that the other members of the small St Joseph's Build Project Team, Nando Braz, Tony Wood and Yvonne Fordyce, should be included in such acknowledgement. Parishioners applauded TB as he returned to his seat. TM thanked TB for his report.</p>
6	<p>Financial Report and Statement of Accounts: A report from the Chairman of the Parish Finance Committee had been circulated and BJ spoke in greater detail about the items shown in it. Despite the general economic situation, levels of expenditure had been controlled at or below previous years’ levels. Overall a happy picture from the financial point of view. He confirmed the PFC’s agreement with the figures provided by TB in his report and those for fund-raising in SL’s report. He advised that transfers had been made to the Diocesan loan account with a view to minimising the interest – albeit the rate of interest is very low. He wished to point out that the Centre will be unable to fund itself ie in accordance with the terms of the planning permission we are unable to take outside bookings, however, the wording may enable us to invite donations for the Centre to be used as a wedding reception venue, for instance. This is a topic for the Management Committee to consider prior to approaching the PFC for</p>

	<p>approval. The old Parish Centre required money to be spent on it towards the end even though by then it was not bringing in any income. When asked whether it was possible to let the Centre out to groups beyond the Parish, BJ confirmed this was not feasible, but that perhaps the parish groups may be asked to make a contribution if they were using the hall. Parishioners present agreed that this was reasonable as they had paid sufficient to cover heating and lighting costs in the past. TM then thanked BJ for his very clear report.</p>
7	<p>Amendments to the Constitution:  5.5 proposed by TM, seconded by Bill Moodie, approved by all present.  6.2.1 proposed by TM, seconded by Ray Feeney, approved by all present.  8.8.1 proposed by TM, seconded by Bill Moodie, approved by all present.  AGM to read Parish AGM proposed by TM, seconded by Leo Brown and approved by all present.</p>
8	<p>Results of Parish Ballot for PPC – Ray Feeney and Jonathan Smith were duly elected and thanked for their Nomination Forms. Parishioners were invited to approach others to be co-opted onto the PPC by informing the Parish Office of the names of those interested as two more people were needed to reach the complement of nine.</p>
9	<p>Announcement of Current Membership of Committee:  Christian Formation (taken from the report) – RF, JN, Sandy Feeney, Peter Rosair, Elizabeth Rosair, Patrick Haynes, Pauline Haynes and Graham Brunsdon.  Liturgy – EM advised about six members.  Maintenance – CG.  Social – SCr, BN, EL, AJ, TM, TW, Yvonne Fordyce, Astrid Davies, Ray Asser and Bill Moodie.</p>
10	<p>After announcing the Date of Next PPC Meeting:- 28 June 2010 at No 3 Windhill 7.30pm – TM thanked the Secretary for her work.</p>

11	An objection was then raised to the under-payment of postage on Appeal envelopes which resulted in a cost to parishioners. AG apologised for the over-sight, explaining that the envelopes had been left at the back of Church but as the month-end approached, she had picked them up to post them out and had not considered that they might need extra postage on them. The Close of Meeting prayer was led by EM.

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Chairman

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Date