

PARISH PASTORAL COUNCIL (PPC)

Minutes of the Meeting on 22 June 2009 at 7.30pm
at No 3 Windhill

Present:

Bertie Napier, Chairing (BN)
Christopher Deane-Bowers (CDB)
Jack Nash (JN)
Tony Wood (TW)
Stephen Craston (SC)
Abigail Jones (AJ)
Emma Lane (EL)

Ex Officio:

Canon Eddie Matthews (EM)
President
Secretary:
Alison Gornall (AG)

1	The meeting was opened with a prayer and the new Council members were welcomed.	ACTION
2	Apologies were received from Tony Moylan and Bernard Judge	
3	The Minutes of the last meeting have been approved by the Council, signed off by BN and copied, circulated and displayed by AG.	
4	Matters Arising from Previous Minutes:-	
	Re 9a) EM advised that having had a conversation with Paolo Camoletto (Diocesan Finance Secretary), he was to write formally on the matter of the Health & Safety survey and its annual £900 cost. Incidentally Bill Moodie (KSC) has agreed he would be happy to help out as the Parish Health & Safety Officer. BN suggested it would be advisable to employ the surveyors to do the initial assessment but to determine whether we could later opt-out of the system and, if so, how.	EM to write to PC
	Re 7d) SC advised the Hog Roast is now on 12 July with £300 raised so far from 37 adults and 4 children. Two further weekends to sell tickets. Minimum 80 needed, but 100 would be great. Posters to go into St Joseph's and St Mary's Schools.	Posters to be displayed

5	Committee Reports: none submitted as Chairpersons are yet to be elected to the committees.	
6	Parish Centre: TW provided a comprehensive overview of the present situation. Report attached. A webpage dedicated to the Parish Centre was considered a great idea. It is proposed to put the model and plans in the area next to the Sacristy, together with a time-line and barometer chart, donation request forms (Square Metre)/suggestions/packages with continual updating. BN and EM both thanked TW for a fantastic report.	TW to e-mail report to AG for BN's use
7	Finance Report from the PFC: copy attached. Re the Planned Giving, CDB suggested Mike Carroll's name for 6pm on 27 June. Meg to be asked to contact him. Re Fund-Raising meeting on 13 July, both AJ and EL said they would wish to attend. Thank you. Re assessable income capping, response awaited from Westminster – to be placed on next agenda. BN reported request that a regular Parish budget was sought by parishioners at the AGM. BN reiterated BJ's comment that there was insufficient information currently to budget. BN felt it may be helpful to produce a 'regular' (ie excluding the New Parish Centre) budget for parishioners. However, the PPC Committees should produce a budget for the PFC in September which would help the PFC to act on this request from the parishioners.	EM to spk to Meg. AJ/EL re 13.7.09. AG agenda. BJ/Meg to note request for PFC agenda.
8	Any Other Business	
a)	No correspondence received.	
b)	AM had indicated he would be happy to take on Chairmanship of PPC, hence JN proposed and BN seconded AM for Chairman of the PPC. There being no other nominations, AM was elected Chairman. Thank you. BN advised he had been co-opted by EM and when JN proposed and SC seconded him as Vice Chair he was happy to accept. SC would be happy to stand	AM new Chairman of PPC BN new Vice Chair

	was happy to accept. SC would be happy to stand as Chair for the Social Committee in AM's stead. Some suggested changes to the Constitution next year were then mooted. Re 6.2.1 ie Chairperson becomes Vice Chair the following year (for continuity – ex officio if necessary); maximum of two people only to step down (for continuity). CDB suggested encouraging parishioners to join committees first; they can then migrate to the PPC. EM sought names for possible co-optees (possibly 20-30yr old females to balance Council). AG was asked to put "Maintenance Committee representatives" on the next agenda.	ALL to consider names for co-opting. AG agenda
c)	New Council members advised their choice of Committee.	
d)	New contact details were taken.	AG
e)	Next Parish AGM to be Friday, 11 June 2010 at 7.30pm	AG re preparations
f)	AG advised one reference to "standing committees" remains in the constitution ie 4.2 as this does not refer to the regular committees of the PPC.	
g)	CDB asked that regular references be made to any possible difficulties in parking for Mass as the construction work gets underway. Gate is now locked from Priory Court end to prevent nuisance/dogs in gardens. We have right of way and a key.	
h)	CDB asked that at the first meeting after an AGM the election of Chair and Vice should take place at the earliest point in the proceedings so that the new Chair can preside over that first meeting.	AG to change template
9	Date of next meeting 7 September in No 3 at 7.30pm. There being no further business, the meeting adjourned with a closing prayer.	

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Chairman

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Date